

Climbing New Zealand



Expressions of Interest

Climbing New Zealand is seeking expressions of Interest from people interested in the position of NZ Youth Team Manager.

The position relates to the 2010 Youth Team who will compete at IFSC Youth World Championships in Edinburgh August 2010. Please refer to the Job Description for further information.

If you are interested in this position please forward a brief letter outlining your suitability for the position.

Please note, there is no remuneration attached to this position, however travel and accommodation costs will be incorporated with the team travel.

Following feedback in previous years from both athletes and team management, it is preferable that this position is not filled by a parent of a current team member.

Please forward your letter of interest to:

Judi Keegan
Secretary
Climbing New Zealand

judi.k@xtra.co.nz

Please ensure that your letter is received by 23 June 2010.
(No late applications will be accepted).

If you have any further questions please contact Judi Keegan 04 5666 359 (Evenings)

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Job Description

Position Title: NZ Team Manager

Reports to: Executive Committee Climbing NZ

Functional Relationships: Executive Committee
Management Committee
NZ Squad Members
Parents
Team Coach
Climbing New Zealand Membership

Staff Responsibilities Nil

Position Summary

This position is responsible for management of the 2010 New Zealand Youth Sportclimbing Team to attend the 2010 Youth World Championship, Edinburgh Scotland.

Type:

Short term contract of approximately 2 months, this is a non funded position.

Key Objectives	Performance Indicators
Relationship Management	Establishes and maintains effective working relationships with: <ul style="list-style-type: none">• Athletes• Executive Committee• Parents• Suppliers/Sponsors• Experienced interacting with young people
Financial Management	<ul style="list-style-type: none">• Contributes to financial reporting to Committee• Identifies and manages opportunities to Fund raising for event• Assist in Developing the travel budget• Liaise with parents regarding payment of funds
Communication	<ul style="list-style-type: none">• Develop effective communication strategies for communicating with Athletes/parents• Promote the sport of climbing• Liaise with Executive committee and parents

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Technical Expertise

- Excellent written and oral communication skills
- Excellent interpersonal and communications skills
- Proven project management skills
- Excellent people skills
- Proven knowledge of a sporting sector

Communication and Relationship skills

- Promotes a credible image and inspires confidence
- Actively shares information, ideas, and experience with others
- Works to build trusting relationships with stakeholders
- Communicates sensitive messages with tact and diplomacy
- Treats people with respect and courtesy
- Brings conflict into the open and facilitates resolution
- Encourages the expression of differing and opposing views

Decision making Skills

- Effectively balances key priorities when making decisions
- Makes tough pragmatic decisions when necessary
- Reads the situation and looks at problems objectively before making a decision
- Always consults with relevant stakeholders before taking action

Accountability

- Takes personal responsibility for achieving desired outcomes
- Reinforces Climbing NZ values and leads by example
- Support and advocates Climbing NZ's position on all issues
- Demonstrates personal ownership of decisions made by the management team
- Acts ethically and with integrity
- Is open and honest

Problem Solving

- Can identify the key issues in a complex situation
- See the opportunities, implications and potential risks in situations
- All aspects of solutions and judgments are well considered before being actioned
- Develops new and innovative ways of solving problems

Leading and Motivating

- Motivates and inspires athletes to achieve optimal performance
- Promotes a positive attitude towards change
- Encourages teamwork and cooperation
- Promotes and models a strong team focus